Dropping A Course

Frequently Asked Questions

When is the last day to drop a course?
Nov 16th, 2016 is the last day to drop a full-semester course. Short courses have varying deadlines you can check here: http://registrar.ku.edu/fall-short-courses.

How do I drop a course?
1. Fill out the form here: http://www.registrar.ku.edu/adddrop-class
2. Get your advisor's signature on the form
3. Bring the form to the Engineering Success Center in LEEP2 for a Dean's stamp
4. Take the form to Strong 121 (or we can send it electronically for you!)

My account says I have a "no drop hold." How can I drop a course?
The no drop hold merely requires you to meet with an advisor before dropping the course. With an advisor's signature, you can drop courses. Your advisor will talk to you about going below full-time (12 hours) and whether dropping the course will affect your timeline to graduate.

Will I get any money back?
The final date to receive a refund this semester was September 19th.

I live on campus. What happens if I drop below full time? Will I be kicked out?
Housing is willing to work and support folks need to drop below full time-- any student that isn't full time is asked to meet with their Complex Director (CD). The CD will work with you and note the reasons for your withdrawal in their housing information, and you'll work together to come up with next steps and expectations. Housing will also check to ensure that the student doesn't have any concerning or ongoing conduct issues; if there are, then they could be less likely to allow someone to remain. Students who live in Housing must be enrolled at KU.

What is going to happen with my financial aid?
Students who remain enrolled in at least **6 credit hours** are not expected to repay financial aid in most cases. However, dropping hours may affect your future eligibility for financial aid, because it will affect your SAP (Satisfactory Academic Progress.) You can learn more here: http://affordability.drupal.ku.edu/document/43

Students who **drop below 6 credit hours** may be asked to return some or all of their aid. It can also deny disbursement of your Spring aid, so you should reach out to Financial Aid to find out how to avoid this.

What about my scholarships?
Most KU scholarships at KU require a 3.25, and a minimum of 30 KU Credit hours per year. If you don't hit your GPA mark the first semester, **your scholarship will not be immediately revoked.** KU scholarships are checked in the Spring for renewal, so you have Spring semester to bring up your GPA. If you dropped a course in Fall, and are going to have difficulty hitting your 30 KU hours, consider a summer KU course. If you aren't planning to be in Lawrence, check out our Edwards campus or online options. Keep in mind that private scholarships

may have different eligibility requirements, so reach out to the Financial Aid and Scholarships office to get full information about all of your aid and scholarship requirements.

What if I *don't* drop a course, and I earn a D or F?
With the grade replacement policy, students can retake courses in which they earned a D or F that are numbered under 300 (ex: ENGL 101, ME 211.) You can use this policy up to 5 times. The old letter grade will remain on your transcript, but the new grade will be the only one counted in your GPA. If you do not improve your grade when you retake a course, **it still counts as one of your 5 tries.** The better grade will be the one calculated in your GPA.

What will a dropped course look like on my academic record? Will this hurt my chances at getting a job, or into graduate school?
If you drop before the first two weeks, there will be no record on your transcript (but it still counts against your SAP percentage for financial aid.) After that point, a 'W' will appear. 'W' grades are generally not negative so long as they remain rare in your academic record—an employer is watching to see whether you dropped courses just to keep your GPA high. An 'F' grade would also have a negative connotation, of course, so in most cases a 'W' would be preferred.