

## **SELF Program Application Steps for Sophomores Applying in Spring 2018**

1. Identify **three** appropriate individuals to submit a recommendation on your behalf. References must know the applicant in a professional or educational manner (supervisor, professor, advisor, etc.) and be able to evaluate the applicant on his/her performance **outside the classroom**. At least one reference should be an engineering faculty member. Family members of applicants should not serve as references.
2. Submit a Reference Request Form for your **three references** on our website: <https://enr.ku.edu/self-program-reference-request-form>. Once this form is submitted, your references should immediately receive an e-mail with instructions on how to submit an online recommendation. **It is your responsibility to ensure that your references receive that e-mail and submit their recommendation on or before February 26, 2018.**
3. Write answers to **four short essays** (each answered in 250 words or less)
  1. Tell us about your accomplishment you are most proud of during your college career so far.
  2. How will you contribute to the SELF Program if you are selected?
  3. Give an example of a time when you failed. How did you respond and what did you learn about yourself through the experience?
  4. What is a question you wish we would have asked in this application and what is your answer?
4. Complete a **one-page résumé that does not include academic accomplishments** (GPA, class rank, standardized test scores, AP coursework, transfer credit, etc.) and instead focuses on involvement and achievements outside the classroom. The review committee does not consider academic qualifications beyond the requirement of a 3.0 cumulative GPA. You must upload your resume as a PDF.
5. Visit the online application website (<https://enr.ku.edu/self-program-sophomore-application>) and upload completed personal materials (short essay answers and resume). It is anticipated that the online application process will take **10 minutes**, once all materials are ready to upload. Please upload your resume as a PDF, and do not use special characters in your resume file name. The remaining portion of your application (short essays) will be submitted in a text box. You may either type your submissions directly into the text boxes, or you may copy and paste them from a word processing program into the online form. **Do not begin this part of the online application until materials are ready to upload. You may not save an unfinished application.**

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**In order to be eligible for this application process, applicants must have a 3.0 cumulative GPA, be at least a sophomore by credit hours, and have at least two academic years remaining at KU after the Spring 2018 semester.**

**It is the applicant's responsibility to ensure all application materials and recommendations have been submitted on or before February 26, 2018. Late submissions of applications or references will not be reviewed.**

**Please contact Adam Smith, [adam.smith@ku.edu](mailto:adam.smith@ku.edu), with any questions about the application process.**