

Enrollment Information - Engineering Graduate Students

Level	Considerations	Enrollment Requirements	Policy	Comments
Master's	Required Enrollment for Good Standing	At least 1 credit hour each fall and spring semester	Graduate Student Enrollment	Maximum Tenure is 7 Years in a MS Program - http://policy.ku.edu/graduate-studies/ma-program-time-constraints
	Full-Time Enrollment	9 Credit Hours (12 hrs for Financial Aid)	Full-Time Enrollment for Graduate Students	Loans deferred if enrolled half-time (6 hrs) - Contact Financial Aid with questions: http://affordability.ku.edu/financialaid/enrollmentstatus
	Coursework Expiration	Courses completed at KU, or transfer credits, cannot be used to fulfill graduate degree requirements if courses were completed more than 10 years prior to the graduation date for master's students.		Exception: Dept/Prog may choose to reduce number of credit hrs required for the degree (minimum of 24 credit hrs required for master's degree).
	GTA/GRA/GA Position (40% or Above)	6 Credit Hours Minimum (Max 12 hours)	GRA, GTA, and GA Appointments	Students considered FT by University - If student not enrolled correctly by 20th day of classes, position may be terminated.
	*Note - MS with GRA appt only in their final semester are eligible to enroll in fewer hours with approval form (international students must request permission from ISSS). GTA/GA/Student hourly are not eligible to enroll in fewer than 6 hrs.		Departmental staff may submit the eligibility form.	Form must be completed and approved before 20th day of classes or position will be terminated
	GTA Limit	6 semesters as a master's student	Term Limits for Appointments of GTA	This is a university policy - no exceptions
	Graduation Enrollment	MS Students must be enrolled in a minimum of 1 credit hour the semester they graduate or the semester prior if meeting the early graduation deadline.	Graduation	Graduation requirements include completion of the defense and thesis or final examination or presentation (for non-thesis students) by the posted deadline for each semester.

Level	Considerations	Enrollment Requirements	Policy	Comments
Doctoral	Required Enrollment for Good Standing	At least 1 credit hour each fall and spring semester until post-comp enrollment requirements begin (see below).	Graduation Studies Enrollment	Maximum Tenure is 8 Years in a Doctoral Program (10 years for MS/PhD students) https://policy.ku.edu/graduate-studies/doctoral-program-time-constraints
	Full-Time Enrollment	9 Credit Hours (12 hrs for Financial Aid)	Full-Time Enrollment for Graduate Students	Loans deferred if enrolled half-time (6 hrs) - Contact Financial Aid with questions: http://affordability.ku.edu/financialaid/enrollmentstatus
	Coursework Expiration	Courses completed at KU, or transfer credits, cannot be used to fulfill graduate degree requirements if courses were completed more than 10 years prior to the date of the final defense for doctoral students.		Exception: Dept/Prog may choose to reduce number of credit hrs required for the degree.
	GTA/GRA/GA Position (40% or Above)	6 Credit Hours Minimum (Max 12 hours) for fall and spring semesters, 3 hrs for summer (GRA only).	GRA, GTA, and GA Appointments	Students considered FT by University if enrolled in research hours. If student not enrolled correctly by 20th day of classes, position may be terminated.
	*Note - Doctoral students who have completed their 18 post-comp hrs are eligible to enroll in fewer hours with approval form (international students must also request permission from ISSS).		Departmental staff may submit the eligibility form through the PtD system	Form must be completed and approved before 20th day of classes or position may be terminated. Students can complete the form once during their career and continue to enroll in at least 1 credit hr until graduation.
	GTA Limit	10 semesters as doctoral student or 12 semesters if completed MS/PhD program	Term Limits for Appointments of GTA	This is a university policy - no exceptions
	Updated: Post-Comprehensive Enrollment	Students must enroll in 6 credit hrs every spring and fall semester until they have reached 18 post-comp hrs OR have met the requirements for graduation. Summer enrollment is only required if working as a GRA or meeting the regular summer graduation deadline.	Doctoral Candidacy	1 month must pass between the comprehensive exam and the final defense. Students may count the credit hrs enrolled during the semester they complete the comprehensive exam towards their post-comp hrs requirements.
	Graduation Enrollment	Doctoral Students must be enrolled in a minimum of 1 credit hour the semester they graduate or the semester prior if meeting the early graduation deadline (Note: 18 post-comp enrollment requirements).	Graduation	Graduation requirements include completion of the defense and dissertation by the posted deadline for each semester.